



## FINANCE COMMITTEE MEETING MINUTES

Tuesday, November 29, 2022

9:00 a.m.

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Committee Members: Dr. Camille Cerciello, Chair  
Randall Peach, Carol Hample, Jennifer Wolf

Administrative Staff: Dr. Jonathan Hart, Superintendent  
Jason Bohm, SBA/Board Secretary  
Don Race, Facilities Manager

Architect of Record: Kevin Settembrino, Owner (Settembrino Architects)

### 1. TBS Boiler - Presentation by Settembrino Architects

- a. <\$40,000 repair - Faulty blower on boiler motor due to a previous issue. New architect, Kevin Settembrino, explained scope of repair. Agreed to move forward with repair.
- b. \$14,000 architect/engineering fee

**2. Solar Expansion - Presentation by Settembrino Architects** - Kevin suggested number of solar panels for each of the 4 schools in the district. He then discussed the options of roof mount, ground mount, or canopy mount at each location. We are still at the beginning stages of analysis regarding solar expansion but it was agreed to move forward with investigating solar panels at each location. Alternatives were proposed at WHS for further investigation. More specific solar installation costs and financial analysis to follow.

### 3. 2022-2023 Capital Projects - Topic tabled until next finance meeting

- a. HBS roof - complete pending punch list for warranty
- b. Curriculum office - complete minus window shade installation
- c. Maintenance reserve projects
  - i. Facilities Department projects
  - ii. IT Department projects

### 4. Security Enhancements - Topic tabled until next finance meeting

### 5. Insurance Renewal Background Information - Topic tabled until next finance meeting

- a. Health Insurance
- b. General Liability/Property/Casualty Insurance

### 6. Board Goals - Topic tabled until next finance meeting

#5. To set budget parameters that effectively plan for enrollment growth, maintain the depth, breadth and quality of the educational and co-curricular program that are both sustainable and fiscally accountable to the community; Evaluating and assessing our redistricting plan to accommodate shifts in student population.

#6. To continue to upgrade and refine safety and security measures to ensure student and staff safety.

### 7. Finance Agenda Items

- a. Tewksbury IT shared services agreement, State of NJ Emergent Grant \$32,998, TBS boiler architect proposal, solar expansion resolution, backhoe shared services agreement

### 8. Bills List - Standard

### 9. Next meeting is planned for Thursday, January 12, 2023 @ 9:00 A.M.

Tentative topics: breakfast mandate >10%, night custodial bid, insurance renewal update/Q&A, SDA/ROD grants, security plans, financial update on 2022-23 budget